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| --- | --- | --- | --- |
| LEARN AND WORK ASIGNMENT  (LWA)  C:\Documents and Settings\User\My Documents\My Pictures\sldn's logo.jpgC:\Documents and Settings\User\My Documents\My Pictures\JPK's logo.jpg | | | |
| NOSS  (CODE NOSS) | MAKE-UP ARTISTRY  (MP-063-3:2012) | | |
| Competency Unit Title  (CU CODE) | AIRBRUSH MAKE UP  (MP-063-3:2012-E01) | LEVEL | 3 |
| Competency Unit Descriptor | Airbrush Make-up is a type of make-up used on individuals using airbrush machine and liquid foundation from any formula . The objective is to create an extra-ordinary and attractive make-up output for the purpose of day user, photography session, stage event, wedding or film production. This ensures safe and clean to the individual who is worn the airbrush make-up.  The person who is competent in this CU shall be able to analyse client’s requirement, examine client’s face, perform skin preparation and base product application, apply make-up using airbrush machine, carry out make-up finishing and perform post make-up according to client’s requirement.  The outcome of this competency is to produce excellent look to cater high definition (HD) version using airbrush machine according to client’s requirement.  The personnel who are to be trained for this competency must in prior have the following competencies:  i. Competence in Day and Dinner make-up  ii. Competence in Bridal make-up  iii. Competence in Photo shoot make-up | | |
| Candidate Name |  | | |
| Candidate I/C  Number |  | | |
| Company’s Name |  | | |

CU WORK ACTIVITY STATEMENT: AIRBRUSH MAKE UP

DURATION: 98 HOURS

A.SETTING GOAL \*:

You are required to perform air brush make up activities based on performance criteria below:

|  |  |
| --- | --- |
| 1.1 | Client’s requirement is identified |
| 1.2 | Purpose of airbrush make-up is indicated and confirmed with client |
| 1.3 | Job specification is defined and discussed with client for confirmation |
| 1.4 | Work area is organised with regard to emergency procedure. |
| 1.5 | Airbrush machine is prepared in accordance with SOP |
| 1.6 | Make-up tools, equipment and products are arranged accordingly |
| 1.7 | Workplace cleanliness and personal hygiene are maintained. |
| 1.8 | Work area ergonomics, deportment and posture are practiced. |
| 1.9 | Safe keeping of client belongings and work area are advised and maintained for client privacy |
| 1.10 | Client’s face structure, skin type, skin texture and skin defect defined to determine client’s contra indication. Client’s face condition is explained to the client |
| 1.11 | Suitable products are recognized with regards to the skin analysis result. |
| 1.12 | Oil and dirt removed from face and selected body area in accordance with skin preparation. |
| 1.13 | Unnecessary hairs indicated and removed (optional). |
| 1.14 | Primer and/or moisturizer and concealer are applied on client’s face. |
| 1.15 | Client’s eyebrow is shaped and client’s skin radiant is enhanced |
| 1.16 | Selected liquid products are applied on the client’s face using airbrush. |
| 1.17 | Eyebrow is coloured and suitable eye shadow colours are chosen, dropped into the solution cup, mixed and sprayed on client’s upper eyelid. |
| 1.18 | Suitable blusher colours are chosen, dropped into the solution cup, mixed and sprayed on client’s cheek . |
| 1.19 | Suitable lipstick colours are chosen, dropped into the solution cup, mixed and sprayed on client’s lips. Lip gloss is applied on the client’s lips. |
| 1.20 | Suitable mascara colour is chosen and applied on the client’s eyelash. Fake eyelashes are fixed. |
| 1.21 | Fix setting liquid is sprayed using airbrush machine for make-up lasting (optional) or fix setting powder applied |
| 1.22 | Make-up is checked to ensure client’s requirement is complied. |
| 1.23 | Feedback from client is recorded and analysed for service improvement |
| 1.24 | Airbrush make-up products residues are cleaned and tidied up in accordance with company housekeeping practice. |
| 1.25 | Airbrush make-up tools are disinfected, sanitised and sterilised in accordance with company SOP. |
| 1.26 | Airbrush make-up products are counted, listed, replenished, arranged and stored in accordance with company inventory procedures. |

B. PLANNING

You are required to plan activities to achieve listed setting goal of performing high fashion make up activities by using resources listed below:

2.1 Identify tools, equipment and materials for airbrush make up according tolist below

|  |  |
| --- | --- |
| ITEMS | RATIO  (TEM : Trainees) |
| 1. Tools  * Brushes * Sponges * Scissors, blades and tweezers * Surgical spirit * Eye lashes curler * Spatula * Mixing plate * Etc  1. Air brush compressor and gun 2. Stencils:  * Eyebrow * Lips * Etc  1. Materials  * Head band / hair grip * Cotton buds * Facial cotton * Wet tissue/tissue * Etc.  1. Towels 2. Cleanser 3. Toner 4. Serum / ampoules / moisturiser 5. Air brush liquid foundation 6. Palette colour 7. Concealer/camouflage cream 8. Loose powder / compact / two way cake / pressed powder. 9. Make up products  * Mascara, * Eye liner (pencil / liquid / cream / gel / powder) * Lip gloss. * False eyelashes * Etc  1. Personal Protective Equipment 2. Consultation/Job list | 1:1  1:1  1:1  As per requirement  1:1  1:1  1:1  1:1  1:1  1:1  1:1  1:1  1:1  1:1  1.1  As per requirements  As per requirements  As per requirements  As per requirements  1:1  1:1  1:1  1:1  1:1  1:1  1:1  1:1  1:1  1:1  1:1 |

2.2 Refer to references below as a guidance to perform this activity.

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| --- |
| 1. [Cliff Hollenbeck](http://www.gettextbooks.com/author/Cliff_Hollenbeck), [Nancy Hollenbeck](http://www.gettextbooks.com/author/Nancy_Hollenbeck) (2000). [*Make-Up Techniques for Photography*](http://www.gettextbooks.com/search/?isbn=9781584280378). Amherst Media, Inc. ISBN-13: 978-1-58428-037-8 2. [Pascal Baetens](http://www.gettextbooks.com/author/Pascal_Baetens) (2000). [*Airbrush and Make-up: Euro* ISBN 35946-01-5](http://www.gettextbooks.com/search/?isbn=9780979355004). ISBN-13: 978-0-9793550-0-4 3. [Robert Downie](http://www.gettextbooks.com/author/Robert_Downie) (2001). [*How to Use an Airbrush*](http://www.gettextbooks.com/search/?isbn=9780890242872). Kalmbach Publishing, Co. ISBN-13: 978-0-89024-287-2 |

1. DESICION MAKING

You are required to get coach approval before performing airbrush make up activity.

1. EXECUTE & MONITORING

You are required to perform air brush make up activity according to steps below:

3.1 Practise personal hygiene and professional code of ethics.

3.2 Analyse client’s requirement

* + 1. Identify client needs for airbrush makeup usage

1. Day and special occasion make up
2. Bridal make up
3. Photo shoot make up

3.3 Arrange airbrush make-up tools and equipment

3.4 Determine air brush equipment specification:

* + 1. Pressure (PSI)
    2. Spray distance
    3. Stencilling
    4. Test air gun
  1. Examine client’s face
     1. Apply method of face analysis
     2. Identify client’s skin type, skin texture and skin defect.
     3. Identify client’s contra indication.
  2. Carry out skin preparation
     1. Clean client face from impurities
     2. Apply base product on client’s face
     3. Camouflage client’s face using manual make up technique
  3. Airbrush face, eye shadow, eyeliner, lip colour, and blusher according to procedure and technique
  4. Air brush eyebrow using stencils
  5. Blending, shading and highlighting for corrective / contouring purpose.
  6. Apply loose powder, mascara, lip gloss and false eyelashes
  7. Carry out final touch up
  8. Perform air brush post make-up.
     1. Collect and analyse client’s feedback for service improvement.
     2. Update consultation card
  9. Provide after care advice on air brush make up removal technique
  10. Upkeep work place cleanliness and hygiene.
      1. Clean-up and tidy-up make-up products residues
      2. Disinfect, sanitise and sterilise make-up tools
      3. Count, list, replenish, arrange and store make-up products

3.15 Comply with attitude, safety and environment listed below when performing this activity

|  |  |
| --- | --- |
| Attitude | 1. Precise and analytical mind in indentifying client’s requirement 2. Proactive and systematic in preparing make-up work area, tools, equipment and products 3. Thorough and detail in analysing talent’s skin 4. Accuracy in analyzing client’s contra indication      1. Efficient when executing face cleansing 2. Cautious in removing unwanted hairs from client’s face and selected body area 3. Creative in applying make-up colouring      1. Time consideration when applying make-up 2. Accurate in selecting the right colour to achieve desired result 3. Detail in checking finished make-up result 4. Cautious when spraying make-up coating 5. Precise in cleaning, arranging tools and recording job checklist 6. Transparent when analysing feedback from client |
| Safety | 1. Adhere to work area ergonomics practice 2. Cautious to talent’s skin contra indication 3. Adhere to safety procedure 4. Handle air gun machine with care |
| Environment | 1. Ensure cleanliness and hygiene of work area and tools 2. Ensure make-up residues dispose according to company’s guideline 3. Adhere to safety and hygiene practice |

* 1. Apply core abilities listed below when performing this activity

|  |  |
| --- | --- |
| Social Skills | Core Abilities |
| Communication skills. | 02.11 Convey information and ideas to people.  03.10 Provide consultations and counseling  03.16 Identify and assess client/customer needs.  06.07 Develop and maintain networks. |
| Conceptual skills | 01.11 Apply thinking skills and creativity  03.16 Identify and assess client/customer needs. |
| Interpersonal skills | 01.11 Apply thinking skills and creativity.  02.11 Convey information and ideas to people. |
| Leadership skills | 03.13 Develop and maintain team harmony and resolve conflicts.  03.09 Manage and improve performance of individuals.  03.14 Facilitate and coordinate teams and ideas. |
| Learning skills | 01.11 Apply thinking skills and creativity.  03.15 Liaise to achieve identified outcomes. |
| Multitasking and prioritizing | 02.10 Prepare reports and instructions  05.01 Implement project/work plans. |
| Self-discipline | 02.10 Prepare reports and instructions.  05.01 Implement project/work plans. |
| Teamwork | 03.09 Manage and improve performance of individuals.  03.13 Develop and maintain team harmony and resolve conflicts. |

1. EVALUATING

You are required to evaluate airbrush make up activities using checklist below.

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| A | ASSESSMENT CRITERIA  (60%) | MARKS GIVEN BY APPRENTICE | | | | | MARKS GIVEN BY  COACH | | | | |
| 0 | 1-2 | 3-4 | 5-6 | 7 | 0 | 1-2 | 3-4 | 5-6 | 7 |
| 1 | Airbrush makeup selected according to event |  |  |  |  |  |  |  |  |  |  |
| 2 | Client’s contra indication checked and recorded in consultation card. |  |  |  |  |  |  |  |  |  |  |
| 3 | Work area, tools, equipment & materials prepared & arranged in accordance to safety & hygiene requirement. |  |  |  |  |  |  |  |  |  |  |
| 4 | Skin preparation technique applied   * Wipes * Cleanse * Toner/Refresh water * Moisturizer/primer * Etc |  |  |  |  |  |  |  |  |  |  |
| 5 | Camouflage/corrective cream applied on theclient’s face according to procedure and technique |  |  |  |  |  |  |  |  |  |  |
| 6 | Face, eye shadow, eyeliner,lip colourand blusher applied using airbrush according to procedure and technique |  |  |  |  |  |  |  |  |  |  |
| 7 | Client’s eyebrow stenciled according to event |  |  |  |  |  |  |  |  |  |  |
| 8 | Loose powder, mascara, lip gloss and false eyelashes applied |  |  |  |  |  |  |  |  |  |  |
| 10. | Final touch up makeup  is carried out |  |  |  |  |  |  |  |  |  |  |
| 11. | Finished makeup is checked to meet criteria:   * theme/concept/event * colour selection (matte/shimmer) * colour mixing * colour blending * fine artwork |  |  |  |  |  |  |  |  |  |  |
| 12. | Make-up tools & equipment cleaned, disinfected, sanitized, sterilized and stored |  |  |  |  |  |  |  |  |  |  |
| 13 | Removal technique of special ocassion make up advised |  |  |  |  |  |  |  |  |  |  |
| 14 | Make-up is carried out within allocated time/ duration |  |  |  |  |  |  |  |  |  |  |
|  | SUBTOTAL | A1 | | | | | A2 | | | | |
|  | FULL MARKS | 98 | | | | | 98 | | | | |
| B | ATTITUDE/SAFETY/  ENVIRONMENT  (20%) | MARKS GIVEN BY APPRENTICE | | | | | MARKS GIVEN BY  COACH | | | | |
| 0 | 1-2 | 3-4 | 5-6 | 7 | 0 | 1-2 | 3-4 | 5-6 | 7 |
| 1 | Attitude |  |  |  |  |  |  |  |  |  |  |
| 2. | Safety |  |  |  |  |  |  |  |  |  |  |
| 3 | Environment |  |  |  |  |  |  |  |  |  |  |
|  |  | B1 | | | | | B2 | | | | |
|  |  | 21 | | | | | 21 | | | | |
| C | EMPLOYABILITY SKILLS  (SOCIAL SKILLS)  (20%) | MARKS GIVEN BY APPRENTICE | | | | | MARKS GIVEN BY  COACH | | | | |
| 0 | 1-2 | 3-4 | 5-6 | 7 | 0 | 1-2 | 3-4 | 5-6 | 7 |
| 1 | Communication Skills |  |  |  |  |  |  |  |  |  |  |
| 2 | Conceptual Skills |  |  |  |  |  |  |  |  |  |  |
| 3 | Interpersonal Skills |  |  |  |  |  |  |  |  |  |  |
| 4 | Leadership Skills |  |  |  |  |  |  |  |  |  |  |
| 5 | Learning Skills |  |  |  |  |  |  |  |  |  |  |
| 6 | Multitasking & Prioritizing |  |  |  |  |  |  |  |  |  |  |
| 7 | Self-discipline |  |  |  |  |  |  |  |  |  |  |
| 8 | Teamwork |  |  |  |  |  |  |  |  |  |  |
|  |  | C1 | | | | | C2 | | | | |
|  | FULL MARKS | 56 | | | | | 56 | | | | |

CALCULATION TABLE

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | MARKS GIVEN BY APPRENTICE | MARKS GIVEN BY COACH | WEIGHTED MARKS GIVEN BY  APPRENTICE | WEIGHTED MARKS GIVEN BY COACH |
| ASSESSMENT CRITERIA | A1 | A2 | A1 / 98 X 60 | A2 / 98 X 60 |
| ATTITUDE,SAFETY &ENVIRONMENT | B1 | B2 | B1 / 21X 20 | B2 / 21X 20 |
| EMPLOYABILITY SKILLS (SOCIAL SKILLS) | C1 | C2 | C1 /56X 20 | C2 /56X 20 |
| Total | | | X | Y |
| Ratio of Percentage (Apprentice: Coach) | | | 20% | 80% |
| Grand Total | | | (20/100 x X) + (80/100 x Y) | |

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| --- |
| COMMENTS/ RECOMMENDATIONS BY COACH |

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COACH: APPRENTICE:

DATE: DATE: